

# SPACE APPLICATION FORM



Confederation of Indian Industry

249 – F, Sector 18, Phase IV, Gurgaon 122 015, Haryana, India

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CII

IIARE 2019

**2<sup>ND</sup> INDIA INDUSTRIAL  
AUTOMATION AND  
ROBOTICS EXPO**

EFFICIENCY, RELIABILITY AND ACCURACY

3-5 February 2019, Pragati Maidan, New Delhi

## EXHIBITOR DETAILS

Company/Organization: .....

Address: .....

City: ..... Pin: ..... State: ..... Country: .....

Website: .....

Land line No.: ..... Fax No. : .....

Chief Executive: ..... Designation: .....

E-mail: ..... Mobile: .....

Contact Executive: ..... Designation: .....

E-mail: ..... GSTIN: ..... PAN: .....

## SPACE AND PAYMENT DETAILS

(A) TYPE OF SPACE	Members Rate	Non-Members Rate	Overseas Participation	Space Requirement (SQM)	AMOUNT (INR/ US\$)
	(INR Per SQM)	(INR Per SQM)	(INR Per SQM)		
Indoor Raw Space (Min 24 Sqms)	Rs.8,500.00	Rs.9,000.00	US\$300.00		
Outdoor Raw Space (Min 36 Sqms)	Rs.6,500.00	Rs.7,000.00	US\$175.00		
Built Up Space (Min 9 Sqms)	Rs.9,500.00	Rs.10,000.00	US\$330.00		
Built Up Space SSI (Min 9 Sqms)	Rs.8,500.00	Rs.9,500.00	N.A.		
(A) SPACE RENTAL					
(B) ELECTRICITY	Domestic (INR)		Overseas (US\$)	AMOUNT (INR/ US\$)	
Indoor & Outdoor Raw Space	4000 per KW		80 per KW		
(B) ELECTRICITY CHARGES					
(A) + (B) NET RENTAL					
GST (18%)					
<b>GROSS AMOUNT</b>					

EXHIBIT DETAILS: (Products/ Services to be displayed/ manufactured)

The following Group companies would also be representing our stand:

1.

1.

2.

2.

3.

3.

Enclosed is the Demand Draft / at par Cheque for .....or RTGS details towards payment of rental and other charges in favour of CONFEDERATION OF INDIAN INDUSTRY, New Delhi.

Name: ..... Designation: ..... Company Seal:

Signature: ..... Date: .....

## GENERAL RULES FOR EXHIBITORS

**1. ORGANISER:**

Confederation of Indian Industry, Trade Fair Division, 249 F Udyog Vihar, Phase IV, Sector 18, Gurgaon 122015 (Haryana), India

**2. VENUE:** Pragati Maidan, Mathura Road, New Delhi, India

**3. EXHIBITION TIMINGS:**

BUSINESS VISITORS 1000 - 1500 hrs  
GENERAL VISITORS 1500 - 1800 hrs

**4. EXHIBITOR:** Any Company / Organization participating in IARE 2019.

**5. EXHIBITOR ELIGIBILITY:** Members of CII and its affiliated associations, non-members and overseas companies/ organizations promoting the interests of IARE 2019.

**6. SPACE RENTALS**

TYPE OF SPACE	Members Rate	Non-Members Rate	Overseas Participation
	(INR Per SQM)	(INR Per SQM)	(US\$ Per SQM)
Indoor Raw Space (Min 24 Sqms)	8500	9000	300
Outdoor Raw space (Min 36 Sqms)	6500	7000	175
Built Up Space (Min 9 sqms.)	9500	10000	330
Built Up Space SSI (Min 9 Sqms.)	8500	9500	NA

Built up space includes Fascia, Carpeted Floor, 3 Spot lights, 1 Table, 3 Chairs, 1 Power Socket, 1 Waste Basket for every 9 sqms. However, for any additional electricity consumption or requirements, charges are to be paid extra @ Inr. 4000 per KW.

**PAYMENT SCHEDULES.**

50% payment on signing SPACE EXHIBIT CONTRACT, balance 50% by 31 December 2018. 1 January 2019 onwards 100% payment with SPACE EXHIBIT CONTRACT.

**Notes**

- a The prospective Exhibitor must apply on the SPACE EXHIBIT CONTRACT in IARE 2019 indicating requirement for built up/raw space. Allotment will be on "first-come-first-served" basis strictly subject to availability of space and on receipt of payments
- b SPACE EXHIBIT CONTRACT, both indoor and outdoor, maybe made in combinations/ multiples of contiguous plots/booths. For a combination of contiguous, furnished indoor standard booths allotted, provision of partitions within the area would be optional
- c Rental includes passes for exhibitor staff manning stands during the Fair and one free entry in the Exhibitor Catalogue
- d Wherever indoor or Outdoor Raw Space is allocated, the exhibitor will have to erect their stand at their own cost in line with "Rules and Guidelines for Design and Construction of Stand" for IARE 2019
- e The Organizer reserves the rights to reallocate space, change the layout/add or delete corridors in Space Plans, which may affect some exhibitors' stand orientations. The Organizer's decision shall be final.
- f The Organizer reserves the right to turn down the SPACE EXHIBIT CONTRACT, or even deny participation to exhibitors already confirmed. The Exhibitor shall not organize any concurrent shows outside of IARE 2019 in New Delhi
- g The Exhibitor company/Organization participating in IARE 2019 enters into a contract upon submission of this document. The Company (Proposed Exhibitor) agrees to participate at IARE 2019 and abide by the rules and regulations of IARE 2019 & bylaws, handed out by CII to the company, before the exhibition.
- h Upon any breach of contract by the company (proposed EXHIBITOR), the company is liable to pay the space rentals in full to the Organizer

**Remittance details:**

Account number	52205035775
Bank name	Standard Chartered Bank
Address	23 Barakhamba Road, Narain Manzil New Delhi -110001, India
SWIFT code	SCBLINBB DEL
IBAN no for GBP	GB42SCBL60910451997017
IBAN for EUR	DE18512305000018506203 ABA NUMBER (USD) – 026002561
IFSC Code	SCBL 0036020 (for Domestic Remittances)
SWIFT Code of SCB London	609104
Beneficiary	CONFEDERATION OF INDIAN INDUSTRY
Beneficiary Address	23, Institutional Area, Lodhi Road, New Delhi-110003

**ELECTRICITY:** Available at 230V ±10% Single Phase and 400 V ±10%. Three Phase A.C. 50 Cycles. Charges: for Built-up Space are included in the Built Up booth. Electricity, lighting only, will be provided as part of the rentals and any additional power requirement (B/Up & Raw Space) will be charged @ INR 4000 per kw. Exhibitors must give their power requirements in KW, in writing. All these rates are subject to revision (Depending on Govt. rules). Exhibitors requiring lighting/power to demonstrate machinery would need to apply with full details latest by 31 December 2018 (or immediately, if application is sent after this date). The Organizer will provide general lighting in indoor & open areas. Electricity will be provided at a suitable point near exhibitor's stand. Internal distributions to be completed by exhibitors at their own cost, only through a licensed contractor.

DATES	CANCELLATION CHARGES
Upto 31.10.2018	50% of the Total Space Rental
From 1.11.2018 till 30/12/2018	75% of the Total Space Rental
From 1/1/2019 onwards	100% Space Rental

- 7. **CANCELLATION:** If the Exhibitor withdraws from this contract after having concluded the said contract, the exhibitors hereby agrees to indemnify the Organizer for the losses. Upon cancellation of the booking, the following criteria will be applied for forfeiture of space rental.
- 10. **APPROVAL FOR DESIGN OF STAND:** The Stand Design drawings along with to-scale mock-ups, complete with details of exhibits, electricity, water, telephone and other installation, in 4 copies, should be submitted for Organizer's approval, latest by 30 November 2018. The exhibitor shall be bound by the changes/modifications advised by the fair architect. In case of non-receipt of stand drawings by 30 November 2018, the Organizer is at liberty to allot the stand to another exhibitor. In such an event, the Exhibitor is liable to pay for the space rentals in full to the Organizer.
- 11. **DAMAGES:** Exhibitor will be required to make payment for all damages or make good all damages to the fairground facilities/building etc. incurred during setting up/fair period and/or dismantling period.
- 12. **SALE OF EXHIBITS:** No sale of Exhibits is allowed during the fair period.
- 13. **REMOVAL OF ANY EXHIBIT:** During the fair period is prohibited. Exhibits to be removed after 1800 hrs onwards on closure of the show on 5 February 2019 and to vacate the stands by 0600 hrs of 6 February 2019. Organizer will not be responsible if Exhibitors fail to comply with this date.
- 14. **HANDLING OF EXHIBITS ON CUSTOMS AND IMPORT PROCEDURES:** The ORGANISER will appoint official clearing and freight forwarding agencies for IARE 2019, who will assist in handling and completing customs formalities on payment, if required. Exhibitors would have to contact them directly for such assistance. Movement of exhibits in the Exhibition Halls by agencies other than the official clearing and forwarding agents are strictly prohibited
- 15. **DUTY FREE TEMPORARY IMPORTATION OF EXHIBITS:** This facility is extended only to overseas exhibitors in IARE 2019. A certificate will be issued to exhibitors registered by remitting space rental in foreign exchange by the organizer to facilitate this.
- 15. **MEZZANINE FLOOR:** Exhibitors applying for area of 100 sqmts and above may be permitted for construction of Mezzanine floor (at the maximum ratio of 20% of the stand area) on payment of additional space rent and on the specified conditions. Mezzanine floor will be charged at 50% of the basic space rentals for the area used. Detailed terms and conditions for construction of Mezzanine floor is given in IREE 2017 Exhibitor Manual.
- 16. **BUYERS GUIDE/ EXHIBITOR CATALOGUE ENTRY:** All Exhibitors will get a free entry in the IARE 2019 Catalogue.
- 17. **POSSESSION OF STANDS**  
A) Raw Space Possession : 1 February 2019 - 1000 hrs  
B) Built Up Stand Possession : 2 February 2019 -1000 hrs
- 18. **STAND COMPLETION:** By 1800 Hrs on 2 February 2019 with all exhibits in position.
- 20. **INSURANCE:** Against all ascertainable risks - from transportation to display and removal - should be done by the exhibitors at their cost. Organizer will in no way be responsible.
- 21. **PHOTOGRAPHY/VIDEO:** The Organizer reserves the right to photograph/ video shooting of any stand/ exhibit for their use.
- 22. **SETTLEMENT OF DUES:** Any and all expenses chargeable to an exhibitor must be settled before taking possession of the stand to ensure smooth facilitation removal of goods from the fair site.
- 23. **DISPUTE RESOLUTION AND GOVERNING LAW:** All unresolved matters questions, dispute or differences whatsoever arising between the exhibitor and organizers shall be settled by arbitration in accordance with the rules of arbitration and conciliation Act 1996. The arbitration proceedings shall be conducted in English Language in New Delhi, India. The arbitration agreement referred to in this paragraph shall be solely and exclusively governed by the laws of India.
- 24. **FORCE MAJEURE:** If the exhibition is abandoned, cancelled or suspended in whole or in part by reason of war, fire, national emergency, labour dispute, the non-availability of exhibition premises or any other cause not within the control of the organizer, the organizer may, at their entire discretion, repay the rental paid by the Exhibitor, or part

Name:

Designation:

Date:

Signature & Company Seal: